

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

January 27, 1996

**The Final Minutes can be found on the University of Wyoming Board of Trustees
website at www.uwyo.edu/trustees/meetings**

TRUSTEES OF THE UNIVERSITY OF WYOMING

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THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES
January 27, 1996

The Board of Trustees of the University of Wyoming held a regular business meeting on January 27, 1996 in the Old Main Board Room. Committee meetings and an executive session to discuss personnel and litigation matters were held on Friday, January 26.

President Walter G. "Jerry" Saunders called the meeting to order at 9:05 a.m.

ROLL CALL

The following Trustees attended the business meeting: Jerry Saunders, John D. "Dave" Bonner, Deborah Healy Hammons, Harry L. Harris, Peter M. Jorgensen, Elizabeth A. Kail, Forrest "Frosty" Kepler, Daniel L. Kinnaman, Jeri Kirk, Shelly Ritthaler, Rita Meyer and Hank True. Ex-officio members UW President Terry P. Roark and Sam Krone were also in attendance. State Superintendent of Public Instruction Judy Catchpole was present for committee meetings on Friday, but was unable to attend Saturday's meeting. Ex-officio member Geringer was unable to attend.

ANNOUNCEMENTS

Dr. Saunders introduced Lew Bagby, director of international programs on campus, who in turn introduced President Dmitry Trubetskov and Vice President Dmitry Prokhorov of the University of Saratov, Russia. President Trubetskov is a physicist who was elected President in open elections last year. Vice President Prokhorov coordinates the university's international programs. The guests extended greetings from their university, and said they were delighted to be attending and observing the Trustees' meeting. During their visit to UW, Mr. Rubitskov and Prokhorov will be talking with administrators about university governance and structure.

Three visiting faculty members from Saratov are here this semester in the College of Business and College of Agriculture. UW faculty members will be travelling to Saratov to teach short courses there.

Dr. Bagby noted that the American Heritage Center will be hosting a conference February 15-16 on states' rights issues in Russia.

PRESIDENT'S REPORT

President Roark reported the following to Trustees on Friday:

Jaelyn Eberle, a geology doctoral degree candidate, is the sole recipient of the Alfred Sherwood Romer prize given at a recent meeting of the Society of Vertebrate Paleontology.

University of Wyoming "flying professors" are teaching a series of courses this semester at Western

Wyoming College. They fly to Rock Springs each Wednesday to teach classes from 6:00 to 9:00 p.m.

A bachelor's degree program in psychology is the newest program offered statewide through the UW School of Extended Studies and Public Service.

Former Secretary of State Lawrence Eagleburger will be on campus March 13-14 as the 1996 Milward Simpson Distinguished Lecturer. His visit was arranged through the offices of former Ambassador Tom Stroock, who is now teaching at UW.

Two UW alumnae were among recipients of the 1995 Milken Family Foundation National Educator awards. They are Mrs. Linda Sheehan Fleming, now a teacher in Baggs, and Dr. Mary Wilcynski, a high school principal in Cedar Rapids, Iowa.

Also on Friday, Brent Breithaup, curator of the UW Geology Museum, invited Trustees to attend the public dedication that afternoon of "Big Al," an allosaurus dinosaur fossil being displayed exclusively at the UW Geological Museum. The display was made possible through cooperation with the Bureau of Land Management.

APPROVAL OF DECEMBER 16, 1995 MINUTES

It was moved by Trustee Meyer, seconded by Trustee Harris, and carried that the December 16, 1995 Minutes of the Trustees be approved.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

President asked Chairman Hammons for a report from the Academic and Student Affairs Committee meeting held on January 26, 1996. Committee members Hammons, Catchpole, Jorgensen, Kinnaman, Kirk, and Ritthaler attended the meeting, along with other Trustees and University personnel. The following items were presented to the full Board:

Wyoming Excellence Scholarships

On October 10, 1993, Trustees approved the Excellence and Achievement Scholarship program that was designed to attract academically strong non-resident students who had expressed interest in attending UW, but were undecided about their choice of institution.

The program was structured so that the tuition reduction of \$750 for achievement recipients and \$1,000 for excellence recipients would in fact increase revenue from the non-resident tuition the student would pay. For the program to generate increased revenue, however, it was necessary to offer the awards only to those students who would not have attended without the scholarship award.

A survey analysis of 1995 recipients revealed that the selection process had produced only break-even revenue, rather than additional revenue as expected. The selection process was scrutinized and a proposal for increasing the selection accuracy of the awards developed.

It was proposed that the programs be modified by:

* Combining the two programs into one and offering a maximum of 125 awards of \$2,000 each.

- * Requiring applications for Student Financial Aid for the purpose of coordinating this award with other financial aid for which the student might be eligible.

- * Requiring a minimum GPA of 3.0, an ACT of 23 or SAT of 1000 and a minimum financial need of one half the non-resident undergraduate cost of attendance (\$6,900 for AY 96-97).

- * Evaluating the program again in the fall of 1996 to determine if the revised selection process has achieved the goal of generating increased tuition revenue.

Enclosure 1 provides a more detailed description of the proposed changes.

President Roark thanked Associate Provost Griffin for his study of the old program. He said that restructuring should allow UW to go beyond a "break even" point and bring additional revenue to the University. If approved, the program will be analyzed to see if it is working, and if not, other avenues will be sought to seek out-of-state students.

Based on a recommendation from the Academic and Student Affairs Committee, it was moved by Trustee Hammons, seconded by Trustee Kirk and carried that the proposed changes in the Wyoming Excellence and Achievement Program be approved. Trustee Hammons noted that Trustees would like a timely report on the program once information is gathered. It is anticipated that Trustees will receive the

report approximately one year from now. Trustee Hammons also expressed appreciation for the forward thinking of those involved.

Low Enrollment Programs

Provost Karnig distributed a master list of programs at UW. He also provided a list of those programs ranking in the lowest 25 percent in terms of enrollment for fall semester 1995. The deans were asked to recommend whether the low enrollment programs should be retained, reviewed, or eliminated. A chart with those recommendations was provided to the Trustees. Justification for those programs recommended for retention was included in the handout. Programs suggested for review will be analyzed at the semester. Reviews, to be completed in time for the May 1996 board meeting, will include examination of enrollments in program courses, as well as other factors. Any recommendations on retention will establish target enrollments, address recruitment/retention strategies, specify a timeline for meeting the goals, and outline any significant program changes. Programs recommended for elimination will circulate through appropriate University channels before they are formally brought to the Trustees for elimination. It is anticipated that those recommended for elimination will be brought to Trustees by the March meeting, but no later than the May meeting. Trustee Hammons suggested that Trustees forward questions to her, and recommended that the Academic and Student Affairs Committee hold a subcommittee meeting prior to the March meeting. Deans will be invited to the meeting.

Report on Academic and Career Advising

Provost Karnig reminded Trustees that an advising evaluation had been undertaken at their request. A survey of undergraduates was implemented associated with registration this fall, and a survey of graduate students will take place at a later date.

Students received an evaluation form at the time they met with their advisor this fall. The student was required to return the form in order to receive his/her PIN number for

registration.

Results were compiled for individual advisors, departments, colleges, and University levels. College and University level results were shared with Trustees. Provost Karnig said he would work with the deans on any college-level issues that are identified. The deans will work with individuals on identified advising problems.

Provost Karnig said survey findings were quite supportive of the high quality advising that generally takes place. Over 95 percent of students surveyed reported that their academic advisor had been available to them during advising periods. Over 90 percent agreed that their academic advisor seemed to be concerned about their welfare. Although overall the results were positive, Provost Karnig suggested that some aspects of advising as well as the form itself may need to be improved. Trustees indicated that because their intention for asking for the survey was to have a better understanding as to what is happening in advising, and what the plans were for individual colleges, they would like to receive updates. It was agreed that the survey be done annually. Trustee Kail noted that UW/Casper received higher marks than UW in the career advising portion, and suggested finding out why they have been successful.

Provost Karnig has asked the deans to report individually to him by April 1 on advising areas that need to be improved. Trustee Hammons requested that Trustees be kept informed as advising is being reviewed.

BUDGET COMMITTEE

President Saunders called on Chairman Jorgensen for a report from the Budget Committee meeting held on January 26, 1996. Committee members Jorgensen, Bonner, Kail and True, attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

During the committee meeting, Trustee Jorgensen noted that President Roark, Vice President Baccari, Vern Shelton and Joe Meyer, as well as Trustees Saunders and Jorgensen had meet with the Joint Appropriations Committee the previous week. Trustee Jorgensen reported that the meeting went well. UW has shown fiscal responsibility with the block grant. Since the legislature may suggest one-time expansion money for KUWR, Trustee Jorgensen requested a funded plan for KUWR expansion and maintenance at the next meeting.

Fee Book - Fees, Charges, Refunds and Deposits, July 1, 1996 - June 30, 1997

Annually, Budget Committee and Trustees approve requests for changes and additions to authorized fees, charges, refunds and deposits. This item was presented for information at the December 15-16, 1995 meeting.

The proposed changes address mandatory fees; University fees, charges and deposits; Auxiliary Enterprises charges; laboratory and special course fees; and miscellaneous fees, charges and deposits.

The tuition changes reported in the enclosure were previously approved by the Trustees at

their December 15-16, 1995 meeting. Changes or corrections from the December 15-16 Fee Book agenda items are presented as Enclosure 2.

Fees and charges for athletic programs will be reviewed following the basketball season. Recommended changes, if any, will be brought forward at a subsequent meeting.

President Roark noted during the committee meeting that because of a change in federal requirements, a sentence under Federal Refund Formula, Class Days Elapsed, should read "Before or on the first day of classes," and "2-7 days, inclusive."

Based on a recommendation from the Budget Committee, it was moved by Trustee Jorgensen, seconded by Trustee Bonner and carried that the University of Wyoming Trustees approve proposed changes, additions and deletions to the Fees, Charges, Refunds and Deposits, University of Wyoming, July 1, 1996 - June 30, 1997, including those changes recommended by President Roark during the committee meeting.

During the committee meeting, Trustee Hammons objected to a policy that a person with a baccalaureate degree taking one class has to register as a graduate student. During the business meeting, Trustee Hammons said she had found out more information and removed her objection. However, she asked that the issue of fee assessment be addressed by the tuition committee.

Budget Authorization Increase for Summer Session

The Section I budget authorization for the institution needs to be increased to accommodate additional tuition revenues generated by summer session activity. All summer session

revenues flow through the Section I budget and are distributed to the academic units generating the enrollments. The original summer session revenue estimates for FY 96 were based upon the tuition revenues generated during the previous year and the budget allocation was set at \$1,523,090. The final revenue figures from this past summer session have now been compiled and the results show that actual tuition exceeded the estimate by \$386,956. Based on a recommendation from the Budget Committee, it was moved by Trustee Jorgensen and seconded by Trustee Bonner that the Section I budget authorization for the institution be increased by \$386,956. The motion carried. This revenue will be used to support the expenses of summer session activities that begin prior to the close of this fiscal year.

During the committee meeting, a question was raised regarding WCTL tuition rate increases. Associate Provost Griffin said that it was anticipated that WCTL tuition rates would increase at the same percentage as UW tuition rates. Based on a conversation with Trustee Jorgensen following the committee meeting, it was reported that Dean Dan King will report to Trustees on tuition targets and timelines at a future meeting.

Designation of Depositories

In compliance with Wyoming Statutes 1977, Revised, section 9-4-801 through 9-4-831, First National Bank, Laramie; First Interstate Bank of Laramie; Key Bank of Wyoming; and Jackson State Bank have made formal application for designation as depositories for University funds. They guarantee adequate security for all funds deposited.

Based on a recommendation from the Budget Committee, it was moved by Trustee Jorgensen, seconded by Trustee Hammons, and carried that Trustees of the University of Wyoming approve the applications for designation as depositories. Trustee Kepler abstained from voting because of a conflict of interest.

Approval of Contracts and Grants

It was moved by Trustee Jorgensen, seconded by Trustee Meyer and carried that Trustees of the University of Wyoming accept contracts and grants in the amount of \$3,036,965 for the period November 14, 1995 through December 19, 1995.

Approval of Gifts and Scholarships

It was moved by Trustee Jorgensen, and seconded by Trustee True that gifts and scholarships in the amount of \$124,955.74 for the period November 1, 1995 through December 15, 1995 be approved. The motion carried.

Quarterly Internal Audit Report

A report prepared by Mr. Van Jacobson on the internal audit activity for the period October 1, 1995 to December 31, 1995 was presented to the Budget Committee.

PERSONNEL COMMITTEE

President Saunders asked Trustee Kail for a report from the Personnel Committee meeting held on January 27, 1996. Committee members Kail, Hammons, Harris, Kinnaman, and Meyer attended the committee meeting, along with other Trustees and University personnel.

Adoption of Cashability/Transferability Option for TIAA/CREF

In 1990, the Teachers Insurance and Annuity Association/College Retirement Equities Fund (TIAA/CREF) introduced two new options -- cashability and transferability.

Cashability allows an individual to elect to take some or all of his or her CREF accumulation in a lump sum upon termination or retirement. In addition, upon termination or retirement, a participant may take his or her TIAA accumulation over a 10-year period in substantially equal installments.

Transferability allows an individual to transfer CREF accumulations to other carriers. Transferability of TIAA accumulations is available over a 10-year period in substantially equal installments.

The University did not elect to authorize employees to exercise either option when first offered in 1990. However, the administration now agreed that employees should be free to exercise the options upon termination or retirement if releases are signed.

Pros and cons to the options were discussed at length during the Personnel Committee meeting. Concern was expressed that if cashability was allowed, terminating employees may pay higher taxes or be led into improper investments. However, a number of former

employees have voiced objections to Trustees that they do not have access to their own monies under present policy.

Based on a recommendation from the Personnel Committee, it was moved by Trustee Kail and seconded by Trustee Hammons that the TIAA/CREF cashability and transferability options be adopted, with the stipulation that releases will be signed when either option is exercised.

During the business meeting, Trustee True renewed his objection to the change, suggesting that adoption of the changes would change the entire picture of the University's retirement plan to nothing more than a savings account. Trustee Kail amended her original motion so that the TIAA/CREF option apply only to transferability. Trustee Meyer seconded the motion and it carried. A vote on the motion as amended carried. Trustee Kail then returned to the original motion and withdrew that motion.

It was moved by Trustee Hammons that the TIAA/CREF cashability option be adopted. The motion was seconded by Trustee Harris and carried, with Trustees True and Jorgensen voting "no."

Approval of Personnel Items

It was moved by Trustee Kail, seconded by Trustee Kirk, and carried that the following academic professional appointments, administrative appointment, clinical faculty appointment, adjunct appointments, sabbatical leaves, and leave of absence without pay be

approved. Trustee Kepler abstained from voting.

Academic Professional Appointments

COLLEGE OF ARTS AND SCIENCES

- a. Rick L. Weathermon was reported in the October 12-13, 1995 Trustees' Report as an assistant lecturer of anthropology. His title was changed to assistant research scientist to reflect his revised assignment. This appointment is eligible for an extended term appointment.

SCHOOL OF EXTENDED STUDIES AND PUBLIC SERVICE

- b. Michael L. Woolcott as assistant lecturer and academic coordinator, effective January 12, 1996, at a fiscal (11-month) salary of \$38,500. This appointment is eligible for extended-term appointment.

Administrative Appointment

GRADUATE SCHOOL

- a. Donald S. Warder as dean of the Graduate School and professor of geography and recreation, until such time as the administrative structure of graduate education has been reviewed but not later than June 30, 1996, at no change in his current fiscal year (11-month) salary of \$68,220.

Clinical Faculty Appointment

The appointment listed below in support of student programs in the College of Health Sciences was approved for the period designated. Such appointment carries no tenure rights.

COLLEGE OF HEALTH SCIENCES

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Jenkins, Lawrence A. Practice/Orthopedic Surgery	Clinical Faculty in Family	Cheyenne

Adjunct Appointments

An adjunct appointment carries no tenure rights. The following adjunct appointments were approved under the conditions cited.

COLLEGE OF AGRICULTURE

- a. Brian R. Francis as adjunct assistant professor of molecular biology for the period December 1, 1995, through June 30, 1996. Dr. Francis is currently a temporary research scientist at the University of Wyoming.

COLLEGE OF ARTS AND SCIENCES

- b. Stephanie Anderson as adjunct assistant professor of international studies for the period August 22, 1995, through August 21, 1996. Ms. Anderson is currently a temporary assistant lecturer of political science at the University of Wyoming.
- c. Yarong Jiang Ashley as adjunct assistant professor of international studies for the period August 22, 1995, through August 21, 1996. Dr. Ashley is currently a temporary assistant lecturer of sociology at UW/CC Center.
- d. Anne Cowardin-Bach as adjunct assistant professor of women's studies for the period January 1, 1996, through December 31, 1998. Dr. Cowardin-Bach is currently assistant director of the University Counseling Center at the University of Wyoming.
- e. Francois Dickman as adjunct professor of international studies for the period

August 22, 1995, through August 21, 1998. Mr. Dickman is a retired foreign service officer and former United States Ambassador to Kuwait.

f. Susan Frye as adjunct associate professor of women's studies for the period September 1, 1996, through December 31, 1999. Dr. Frye is currently an associate professor of English at the University of Wyoming.

g. Thomas R. Seitz as adjunct assistant professor of international studies for the period August 22, 1995, through August 21, 1996. Mr. Seitz is currently a temporary assistant lecturer of political science at the University of Wyoming.

h. Sarah Strauss as adjunct assistant professor of international studies for the period August 22, 1995, through August 21, 1996. Ms. Strauss is currently a temporary assistant lecturer of anthropology at the University of Wyoming.

i. Christian Ukaegbu as adjunct assistant professor of international studies for the period of August 22, 1995, through August 21, 1996. Dr. Ukaegbu is currently a temporary assistant lecturer of sociology at the University of Wyoming.

COLLEGE OF ENGINEERING

j. Wei-Ying Wang as adjunct assistant professor of chemical and petroleum engineering for the period December 11, 1995 through June 11, 1996. Ms. Wang, of

the Jiangnan Petroleum Institute, Jing-Sha, Hubei Province, P.R. China, is currently conducting collaborative research with the Western Research Institute.

Sabbatical Leave

The following faculty member's sabbatical leave during 1996-97 was approved as indicated, subject to available resources.

- a. Ramarao Inguva professor of physics and astronomy for the 1996-97 academic year. Dr. Inguva will continue his association with the U.S. Army Missile Command, working with researchers from both the Army's Huntsville, Alabama Base and Wright Patterson Air Force Base in Dayton, Ohio. His work in theoretical physics with these collaborators will be in two areas: the electronic states of clusters and atoms and molecules, and high-resolution radar ranging for classifying and identifying complex objects and recognizing non-cooperative targets.

This sabbatical request was considered by the College of Arts and Sciences in 1994, and was inadvertently filed without being forwarded for approval with the other sabbatical requests submitted in December 1995.

Retirement - Change of Date

It was moved by Trustee Kail that the retirement date of Hilliard E. Chesteen, Professor, Social Work at UW-CC Center, be changed from December 31, 1996 to May 31, 1998. The motion was seconded by Trustee Harris and carried. Professor Chesteen's original retirement date was approved at the October 1995 Trustees'

meeting.

Leave of Absence Without Pay

The following leave of absence without pay was granted for the period and under the conditions cited.

COLLEGE OF AGRICULTURE

- a. Daniel R. Caldwell, professor of molecular biology, for the 1996 fall semester. Dr. Caldwell will broaden his teaching and research experience at the University of Florida where he has been invited to teach microbial physiology and metabolism and will continue his studies with Dr. Ingram at that university.

Full-Time Temporary Faculty Appointments

The Regulations of the Trustees provide that full-time temporary faculty will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The full-time temporary faculty appointment shown below was reported to the Trustees for their information. Such appointment carries no tenure rights.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Ryu, Ki-Sung (01/01/96 - 06/30/96)	Molecular Biology	Temporary Assistant Professor

Full-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that full-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The full-time temporary appointments shown below were reported to the Trustees for their information. These appointments are not eligible for extended term appointment.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Bennett, Larry E. (12/29/95 - 06/30/96)	Plant, Soil, and Insect Sciences	Temporary Associate University Extension Educator

COLLEGE OF ARTS AND SCIENCES

Duncan, Kate Modern and Classical Temporary Assistant Lecturer
 (01/17/96 - 05/11/96) Languages

Kjome, Norman T. Physics and Astronomy Temporary Research Scientist
 (01/01/96 - 06/30/96)

Part-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that part-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The part-time academic professional appointments shown below were reported to the Trustees for their information.

Name	Department	Rank
<u>COLLEGE OF AGRICULTURE</u>		
Schell, Scott P. (01/03/96 - 05/31/96)	Plant, Soil and Insect Sciences	Temporary Assistant Lecturer
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Alkire, Garry R. (01/17/96 - 05/11/96)	English	Temporary Assistant Lecturer
Anderson, Stephanie B. (01/17/96 - 05/11/96)	Political Science	Temporary Assistant Lecturer
Blaze, Margaret (01/17/96 - 05/11/96)	English	Temporary Assistant Lecturer
Calderini, David C. (01/17/96 - 05/11/96)	Geography and Recreation	Temporary Assistant Lecturer
Coleman, Barbara J. (01/17/96 - 05/11/96)	Art	Temporary Assistant Lecturer
Havens, Michael D. (01/17/96 - 05/11/96)	Psychology	Temporary Assistant Lecturer

Karpan, Kathy Political Science Temporary Assistant Lecturer
(01/17/96 - 05/11/96)

LaPage, Wilbur F. Geography and Recreation Temporary Assistant Lecturer
(01/17/96 - 05/11/96)

Seitz, Thomas R. Political Science Temporary Assistant Lecturer
(01/17/96 - 05/11/96)

COLLEGE OF BUSINESS

Earl, Glenda L. Economics and Finance Temporary Assistant Lecturer
(01/17/96 - 05/11/96)

Jenkins, Amy B. Management and Marketing Temporary Assistant Lecturer
(01/17/96 - 05/11/96)

Nelson, Frank Ralph Management and Marketing Temporary Assistant Lecturer
(01/17/96 - 05/11/96)

COLLEGE OF EDUCATION

Bonett, Rhonda M. Division of Leadership Temporary Assistant Lecturer
(01/17/96 - 05/11/96) and Human Development

Brooks, Timothy Division of Leadership Temporary Assistant Lecturer
(01/17/96 - 05/11/96) and Human Development

Hatten, David Division of Lifelong Temporary Assistant Lecturer
(01/17/96 - 05/11/96) Learning and Instruction

Kmetz, Vicky Division of Lifelong Temporary Assistant Lecturer
(01/17/96 - 05/11/96) Learning and Instruction

Lisek, Victor Division of Leadership Temporary Assistant Lecturer
(01/17/96 - 05/11/96) and Human Development

Porter, Susan K. Division of Leadership Temporary Assistant Lecturer
(01/17/96 - 05/11/96) and Human Development

Taylor, Sheila D. Division of Leadership Temporary Assistant Lecturer
(01/17/96 - 05/11/96) and Human Development

Viner, Gary Division of Lifelong Temporary Assistant Lecturer
(01/17/96 - 05/11/96) Learning and Instruction

COLLEGE OF ENGINEERING

Gostovich, Michael N. Civil and Architectural Temporary Assistant Lecturer
(01/17/96 - 05/11/96)

UW/CC CENTER

Ashley, Yarong Sociology Temporary Assistant Lecturer
(01/16/96 - 05/16/96)

Dowell, Clifton E., Jr. Zoology Temporary Assistant Lecturer
(01/16/96 - 06/16/96)

Fredericks, Shirley M. History Temporary Assistant Lecturer
(01/16/96 - 05/16/96)

Holt, Pol William Lifelong Learning Temporary Assistant Lecturer
(01/16/96 - 05/16/96) and Instruction

Resignations

The following resignations were reported to the Trustees for their information:

- a. Nancy Guernsey, associate librarian, effective June 30, 1997.
- b. Peter B. Kozisek, assistant professor of Cheyenne Family Practice, effective December 15, 1995.

One faculty member accepted an administrative position at another family practice residency program and one faculty member will pursue other professional interests.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

President Saunders called on Chairman Kinnaman for a report from the Physical Plant and Equipment Committee meeting held on January 26, 1996. Committee members Kinnaman, Harris, Jorgensen, Kepler, and Meyer attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Centennial Complex Access

Access to the Centennial Complex (American Heritage Center/Art Museum) has been a concern since the occupancy of the facility. All entrances to the main lobby have significant elevation changes.

To better accommodate access to the facility, an entry at the parking level adjacent to the stairway utilizing the existing structure and a public elevator was recommended.

The Physical Plant and Equipment Committee was provided with an estimated total cost of the project, and a design firm was recommended. However, the committee deferred action on the item until committee members had an opportunity to visit the site later that day.

During the business meeting, Trustee Kinnaman reported that the committee had decided it would like more proposals soon, if possible within two to three weeks. Committee members would prefer less expensive proposals, with an anticipated project completion date of August, 1996.

Based on the Physical Plant and Equipment Committee's recommendation, President Roark

withdrew his recommendation to proceed with the design of the Centennial Complex access.

President Saunders suggested that once the proposals are received, the Physical Plant and Equipment Committee hold a conference call, and then notify the Executive Committee of the Trustees for action.

Maps of University Lands and Rights

As part of the ongoing process to review University lands and rights, Trustees were provided maps of grant lands and lands deeded to the Trustees of the University of Wyoming. The maps provided information on a section by section basis denoting location only. Ownership varies from 21.25 acres to entire sections. Trustees were also provided an inventory of the University of Wyoming's oil, gas, and mineral rights. Vice President Baccari plans to review the information with the Physical Plant and Equipment Committee, which will be followed by recommendations to the Trustees.

Progress Reports and Change Orders

Progress reports and change orders on current construction projects and those in the design stage were provided to the Physical Plant and Equipment Committee.

INVESTMENT COMMITTEE

President Saunders called on Chairman Bonner for a report from the Investment Committee meeting held on January 26, 1996. Committee members Bonner, Kepler, and True attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Quarterly Report, University Investments

Trustee Bonner reported fixed income investment earnings of close to six percent for the period October 1, 1995 to December 31, 1995. Trustee Bonner also reported that the Investment Committee would be meeting in Denver with investment advisor John Vann on February 28, 1996. Interested Trustees are invited to attend. Envelopes were provided for Trustees wishing to suggest topics for discussion at that meeting. The envelopes were to be returned to Kathleen Hicks, Director of Financial Services.

DEVELOPMENT COMMITTEE

President Saunders called on Chairman Kepler for a report from the Development Committee meeting held on January 26, 1996. Committee members Kepler, Hammons, Kirk, and Ritthaler attended the meeting, along with other Trustees and University personnel. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Campaign Update

President Roark reported on the pre-campaign planning committee's meeting of January 25, 1996. President Roark said that David Powers, consultant with Grenzbach, Glier and Associates, had reported on 35 interviews for the feasibility study. In other action, the committee voted to recommend to President Roark that vacant positions in the Development Office be filled, and that it be restructured and duties reassigned.

Five candidates have interviewed for the Associate Vice President for Advancement/Campaign Director position. The top two candidates and their spouses will be invited to campus within a two-week time frame.

President Roark said the pre-campaign planning committee was functioning as he hoped it would. UW has requested \$1 million from the legislature for the campaign, and hopes to double current private giving.

Gifts and Projects Report

Trustee Kepler gave a report on gifts processed through December 31, 1995, and an update on capital projects for which there may be some private funding component.

Trustee Kepler said that the reports had been distributed for review and comments, and the comments will take effect at the next meeting.

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

President Saunders called on Trustee Kail for a report from the Community College and Outreach Committee meeting held on January 26, 1996.

Video on Outreach

Trustee Kail showed an interesting video segment on outreach activities. The video was prepared by UW. It was suggested by Trustee Saunders that it might be appropriate to have the tape circulated outside UW. Trustee Hammons suggested that the Committee on Outreach Learning might be an appropriate venue.

K-12, Community College, and UW Cooperation

Trustee Catchpole said that she had recently attended a Wyoming Community College Commission meeting. She noted that as the state moves forward in K-12 education, it is pushing strongly to become better partners with the community colleges and UW. Telecommunications is a big part of that process. President Roark said he had talked to Governor Geringer, who authorized a conference for K-12, community college, and UW personnel to meet. It was noted that there has been discussion to reactivate the Governor's PEPCC committee.

COMMITTEE OF THE WHOLE

It was noted that Trustees Hammons and True excused themselves from discussions on contractual matters during the executive session of the Trustees on January 26, 1996.

Revision of Trustee Regulation VII, Section K

As a requirement of the Omnibus Transportation Act, the U.S. Department of Transportation (DOT) requires certain employers to administer drug testing, effective January, 1996. A change in the Trustee Regulation on Safety would allow the University to comply with DOT requirements and provide flexibility for the University's risk management office to proceed to comply with any future federal or state statutes of a similar nature. It was moved by Trustee Jorgensen, seconded by Trustee Hammons, and carried that the proposed change in the Trustee Regulation on Safety be approved.

Fiscal Year 1997-98 Budget Reductions - Phase II

President Roark indicated that this set of budget reduction recommendations was a continuation of recommendations from the December, 1995 Trustees' meeting. At that meeting, Trustees approved a 7.5 percent tuition increase in each of the next two years, and voted to eliminate the Ph.D. program in history. That accounts for approximately \$3.7 million. To cover the remaining \$6 million, it was proposed that 45 faculty and staff positions be eliminated and several programs be dropped or reorganized.

Although presented to the Trustees as an item for discussion, President Roark asked that the remaining actions be considered by the board and moved from a discussion item to an action item. It was moved by Trustee Jorgensen and seconded by Trustee Harris that the item be moved to an item for action and that the administration be directed to move forward with sections II-VI of the 1997-98 biennium budget reduction scenarios.

Members of the administration and others answered questions on how the reductions would affect specific areas. Each of the deans were also given an opportunity to speak on behalf of their colleges and how they would be affected. President Saunders asked the deans to assist the Board of Trustees in the process, and let the Trustees know if there is something that will irrevocably change UW. He thanked everyone for their effort and sacrifices. Trustee Hammons noted that, for those employees who will be losing their jobs because of this action, that the service they have given is valued.

A vote on the motion to implement the reductions in force, items II-VI, carried. They are included as Enclosure 3.

Alternative Budget Reduction Plan for Intercollegiate Athletics

Trustee Harris reported that the Athletic Committee of the Trustees met on Friday, January 26 for the purpose of discussing the alternative budget reduction plan for intercollegiate athletics, which was presented to Trustees as an item for discussion. Backup material was included as an enclosure in the Trustees' Report mailed in advance of the meeting. Athletic director Dan Viola explained the plan to the committee. Although members of the Athletic Committee felt that the plan had some merit, it was not advanced as a recommendation to the

Committee of the Whole. Mr. Viola also explained the plan to the full board during the Committee of the Whole meeting.

Progress Report - Conflict of Interest UniReg

Trustee Meyer reported that the current makeup of the Conflict of Interest Committee may not be appropriate now. She will work with President Roark next week to determine how to restructure the committee.

PUBLIC COMMENTS

Vicki Burton, co-chair of the Staff Senate Endowment Committee reported that Staff Senate has been involved in a number of fund-raising activities, including promotions at football games and the sale of candy bars. Staff Senate collected food, clothing and toys for two needy families during the Christmas season. Ms. Burton also spoke about efforts to raise money for a future staff award.

Faculty Senate chair Malcolm Holmes reported that information had been provided after the last Trustees' meeting on post-tenure review. He met with the provost subsequent to that meeting, and will continue to work on it.

Several people were in attendance to oppose the Trustees' decision to eliminate the baseball program. Before giving individuals an opportunity to speak, Trustee Saunders said that Trustees shared the pain of the baseball team, and were not happy about the decision to cut the program. Trustee Saunders commented that the decision to make budget cuts had been lengthy, and Trustees have made decisions to maintain the academic integrity of the University.

David Taylor, coach of the baseball team, spoke in support of retaining the baseball program.

He questioned the decision-making process which led to the decision to cut the program. He commented that he thought baseball had been unfairly targeted, and questioned why the alternative intercollegiate athletic proposal had not been considered as a way to save the program. Others, including Tom Wesche from Laramie Youth Baseball, Ken Peacock, and Mike Chisholm, all spoke on behalf of the baseball program.

President Saunders explained that UW had been faced with a possibility of a \$10 million budget shortfall during the coming biennium. Depending on prioritization, there could have been deeper cuts. The alternative budget reduction plan for intercollegiate athletics was distributed to Trustees one week prior to the Trustees' meeting. The athletic committee met January 26, but no recommendation came out of that committee meeting to provide the full board with an alternative proposal. President Saunders expressed his disappointment in the press and in the citizens of Wyoming in that Trustees had received no letters of concern about reduction in academic programs. He said that athletic programs were important, but not more important than the University. The University's mission is to provide an excellent undergraduate education. President Saunders spoke for the Board, saying that members feel they have acted responsibly in doing what they have had to do.

ADJOURNMENT AND DATE OF NEXT MEETING

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There being no further business to come before the Board, the meeting adjourned at 10:10 a.m.

Trustees then held an executive session to discuss litigation and personnel matters. The next meeting date is scheduled for March 22-23, 1996 in the Old Main Board Room.

Respectfully submitted,

Electronic signature not available.

Donna J. Mecham
Deputy Secretary